

SELF-CERTIFICATION FORM

**OPEN CALL FOR TENDERS FOR THE MANAGEMENT OF THE INVESTMENT PORTFOLIO OF THE
EUROPEAN UNIVERSITY INSTITUTE'S PENSION RESERVE FUND**

The undersigned _____

Born on (date) _____ at (place) _____

Province _____ tax identification code _____

in his/her function as _____

for the company _____

legally established in _____

with administrative offices in _____

In submitting its offer for the tender procedure, fully accepting all liabilities inherent in this Declaration, including the awareness that false statements will incur the penalties envisaged by the existing applicable legislation,

Declares:

(the declaration is done by checking the relevant boxes and, where required, completing the statements, writing clearly; in the event that the space provided is not sufficient, further documentation may be attached to this form, on condition that there is clear identification on this form of which documents are attached to it)

(the two following statements are alternative; check the applicable one)

- 1)** that the Company is registered in the Company Register administered by its local branch of the Chamber of Commerce, Industry, Arts and Crafts, and Agriculture (attach extract from the Chamber's Registry):

Chamber branch: _____

registration number _____ registration date _____

name _____

Italian tax ID code _____ VAT number _____

Current legal status _____

Legally established in _____ Province of _____

Street Address _____ no. _____ C.A.P. _____

memorandum of Association dated _____ company duration _____

or

- that the company is under no obligation to register with the Chamber of Commerce, Industry, Arts and Crafts, and Agriculture (*in this case, attach to this Declaration a copy of the company's Memorandum of Association and its By-laws*);
- 2)** that the following is a list including the company owner and/or technical director (in the case of individual ownership companies), or the company shareholders and/or technical directors (for all other types of companies)¹:

¹ List all current **technical directors, shareholders** (*only for partnerships*), **owners** (*only for individual ownership firms*), **directors with powers of representation, general partners** (*only for limited partnerships*), **sole shareholder as a natural person, or majority shareholder** (*only in the case of joint stock companies with fewer than four shareholders*) and **all those who**, regardless of their formal title and office, but based on the actual powers conferred upon them, in practice **manage the company's affairs** and are therefore in a position to influence, through their actions, the reliability of the company as a whole (e.g., executives, proxy holders, etc.).

Name e Surname				
Born in		Province		Date
Tax ID code				
Role in company				

Name e Surname				
Born in		Province		Date
Tax ID code				
Role in company				

Name e Surname				
Born in		Province		Date
Tax ID code				
Role in company				

(the two following statements are alternative; check the applicable one)

- 3)** that no person has resigned or been removed from any of the company's official functions, as listed at point 2 above, on any of the grounds foreseen in Article 15 of the Tender Specifications, in the year prior to the date of the launch of this tender procedure;

Or

- That the following persons resigned or were removed from their official functions with the company, as listed in point 2 above, on any of the grounds foreseen in Article 15 of the Tender Specifications, in the year prior to the date of the launch of this tender procedure:

Name	
Surname	
Official function	
Date of resignation/removal	

Name	
Surname	
Official function	
Date of resignation/removal	

Name	
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Surname	
Official function	
Date of resignation/removal	

- 4)** that the Company has _____ (number) employees on its payroll;
- 5)** that the Company accepts, without reservation, all the rules and provisions laid out in the Invitation Letter and in the Tender Specifications, including all its annexes.
- 6)** that there are no impediments to the Company's participation in public procurement tenders, and further that the Company has not been barred from entering into contracts with the Public Administration pursuant to Article 15 of the Tender Specifications.
- 7)** that it is in compliance with all obligations related to the payment of social security and insurance contributions on behalf of its employees, pursuant to the existing legislations, and as a consequence of the correct implementation of the collective labour agreements for the sector.
- 8)** that it has a registered office in a country belonging to the EU area – with the exception of the off-shore centres.
- 9)** that manages capital or activity covering the technical reserves of the life branches, of not less than 1.000 million Euro
- 10)** that it has experience with management capital, or activity covering the technical reserves of the life branches, of not less than 1.000 million Euro.
- 11)** that it has competence of portfolio management for mandate with total return objective and active risk control;
- 12)** that it has a clear and transparent policy regarding conflict of interests (i.e. rebates/marketing agreements with third parties);

- 13)** that the services are provided under the following jurisdiction and regulating authorities:

Jurisdiction	Regulating Authority

- 14)** that it is aware and fully in acceptance of the fact that any and all incorrect or incomplete information deliberately provided, within the context of this tender procedure, may lead to it being excluded from this and any other tender procedure managed and financed by the European University Institute;

- 15)** that it authorizes the European University Institute to use the following contacts and addresses for any and all correspondence relating to the tender procedure (clarifications, requests for additional information, communications relating to award of tender and contract signing process):

Tel _____

E-mail address _____

Certified e-mail (PEC) _____

Place and date _____

Signature of Legal Representative _____

A non-authenticated photocopy of the valid ID document of the signatory is enclosed.